



<b>ADULT</b>
<b>MINOR*</b>
<b>NEW</b>
<b>RENEWAL</b>
<b>LOST PASSPORT</b>

**INSTRUCTIONS:**

- Read **CAREFULLY**.
- Please **PRINT ENTRIES** legibly using black or blue ink only.
- Supply the necessary information and indicate "N/A" for entries with no answers.
- Tick  boxes as appropriate.

**CAPTURE SITE PRE-PROCESSING (Do not write on this part)**

Appointment verification | Remarks | Signing Officer:

Mobile machine  OTSP  Dual

**CURRENT PHILIPPINE PASSPORT DETAILS**

1. Passport number:  2. Date of issue: (ex. January 01, 2019)  3. Place of issue: (Issuing Authority)

**APPLICANT'S INFORMATION**

4. Last name:

5. First name(s):

6. Middle name or Maiden last name:

No middle name:

7. Sex:  **MALE**  **FEMALE**

8. Date of birth: (ex. January 01, 2019)

9. Place of birth: (City | Town, Province or Country)

10. Civil status:  **SINGLE**  **MARRIED**  **WIDOW/ER**  **ANNULLED/NULLIFIED**  **DIVORCED**

11. How did you acquire Philippine citizenship?  **BIRTH**  **NATURALIZATION**  **RE-ACQUISITION (RA 9225)**  **ELECTION**  **LEGISLATION**

12. Did you ever lose your Philippine citizenship?  **NO**  **YES** What year?

13. Are you currently a citizen of another country? If YES, from what country?  **NO**  **YES**

14. Have you served in any foreign military? If YES, what country?  **NO**  **YES**

15. Name of applicant's spouse (Last name, First name, Middle name):

16. Spouse's citizenship:

17. Applicant opted to use maiden name  **NO**  **YES** If YES, applicant to sign here:

**APPLICANT'S CONTACT INFORMATION**

18. Country of residence:  19. State/Province:  20. City/Town:

21. No./Street/Apt/Floor:  22. Postal code:

23. Options for passport releasing:  **PICK UP**  **MAIL\*\*** (Please provide mailing stamps) 24. Telephone/Mobile number:

25. E-mail address:

26. Person to contact in case of emergency:  27. Telephone/Mobile no. of person to notify:

**APPLICANT'S PARENTAL INFORMATION**

28. Status of birth:  **LEGITIMATE**  **ILLEGITIMATE**

29. **FATHER** Last name:

30. First name:

31. Middle name:

32. Citizenship:   
(at time of applicant's birth)

33. **MOTHER** Maiden Last name:

34. First name:

35. Middle name:

36. Citizenship:   
(at time of applicant's birth)

**\*FOR APPLICANT BELOW 18 YEARS OLD ONLY**

37. Personal email of parent/guardian:

38. Mobile number of parent/guardian:

39. Is there any court order or legal arrangements pertaining to the child? If YES, please provide pertinent documents.  NO  YES

40. Is the applicant currently the subject of an adoption process or partially/fully in the care of an orphanage?  NO  YES  
If YES, please provide pertinent documents.

**DECLARATION OF APPLICANT OR PARENT/GUARDIAN OF MINOR**

41.  I HEREBY DECLARE AND AFFIRM that 1) I am a Filipino citizen. 2) The information provided in this application is true and correct. 3) The supporting documents attached are authentic. 4) I consent to the verification by the Philippine Government of the information I provided to establish my personal particulars, and further consent to its use for any lawful purpose. 5) I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. 6) I am aware that under the law, I am allowed to hold only one valid regular Philippine passport at a given time. 7) I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. 8) I understand and accept that the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.



42. SIGNATURE OVER PRINTED NAME OF APPLICANT OR PARENT/LEGAL GUARDIAN  
(DO NOT SIGN APPLICATION UNTIL REQUESTED TO DO SO BY THE AUTHORIZED OFFICER)

43. DATE SIGNED

**STOP! DO NOT WRITE BELOW THIS LINE. FOR THE CONSULATE'S USE ONLY.**

**\*\*WAIVER: Mailing and Surrendering of Philippine Passport**

44. I willfully and voluntarily surrender my valid Philippine passport at the Philippine Consulate General in San Francisco with the understanding that this valid passport will be cancelled only upon the issuance of my new Philippine passport. I also acknowledge that by surrendering this Philippine passport, I may be restricted at terminals in my domestic and/or international travels, if I am not able to present a valid passport to immigration/airport officials.

I also hereby attest that I willfully decided to have my passport delivered to my declared address at the time of this application by mail or express courier of my preference. I take full responsibility for this decision, and I acknowledge the risks associated with the delivery of said passport by a third party service provider that may occur from the time it leaves the Consulate until my passport is delivered to my address.

45. SIGNATURE OVER PRINTED NAME OF APPLICANT OR PARENT/LEGAL GUARDIAN

**CURRENT PASSPORT STATUS:**

- |                                          |                                                                         |                                                                                                   |                                                                              |
|------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| <input type="checkbox"/> Passport intact | <input type="checkbox"/> Damaged passport<br>• Affidavit of explanation | <input type="checkbox"/> Lost valid passport<br>• Affidavit of loss<br>• Police report in English | <input type="checkbox"/> Lost expired passport<br>• Affidavit of explanation |
|------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|

**PROOF OF PHILIPPINE CITIZENSHIP:**

- Birth certificate from Philippine Statistics Authority (PSA)
- Certificate of Naturalization
- Election of Philippine Citizenship
- Identification Certificate of Citizenship
- Report of Birth (ROB)
- Others:

**IDENTITY DOCUMENT SUBMITTED:**

- COMELEC Voter's ID
- LTO Driver's License
- Unified Multipurpose ID
- (UMID) PWD ID GSIS / SSS ID Senior Citizen's ID
- Professional Regulatory Commission
- Others:

**SUPPORTING DOCUMENTS:**

- Marriage Certificate from PHL Statistics Authority (PSA)
- Voter's Registration Record
- Court Order
- NBI Clearance
- Others:

**SUPPORTING DOCUMENTS FOR MINOR:**

- Parent/Guardian's ID
- School Identity Card
- DSWD Clearance
- Affidavit of Consent to Travel/Special Power of Attorney
- Court Decree on Adoption/Guardianship
- Others:

Remarks/Watchlist Verification:

Returned Cancelled Passport (Parents or Legal Guardian's Signature for Minor):

PROCESSOR'S SIGNATURE:

ENCODER'S SIGNATURE:

OFFICIAL RECEIPT/PAYMENT SLIP NO:

DATE OF TRANSACTION: